## CONTRA COSTA COLLEGE

## Student Success Committee

Thursday, October 06, 2022

2:00 p.m. – 4:00 p.m.

**ZOOM:** <https://4cd.zoom.us/j/96701879284>

**Committee Members**

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| Kate Weinstein , Co-Chair (Classified) | Kenyetta Tribble, Manager | Brianne Ayala, Faculty  |
| George Mills, Manager  | Monica Rodriguez, Manager Voting\* | Zaira Sanchez, Classified\*Voting |
| Rod Santos, Manager \*Voting | Charles Ramirez, Manager | Carla Matute, Classified\* Voting |
| Rene Sporer, ManagerKevin G. Ruano Hernandez, student\* Voting Justine Nino, Co Chair (Students)   | Joel Nickelson-Shanks, Manager | Harnoor Singh, Student \*VotingBrandon Marshall, Faculty \*Voting |
| Janneth Orozco, Note taker  |   |   |
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**Meeting Minutes**

Called to order at 2:15 p.m.

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| **Topic** | **Notes** | **Action Items** |
| 1. Identification of voting members & committee quorum
 | * Chair: Kate Weinstein
* Co-Chair: Justine Nino
* Administrator: Rod Santos, Monica Rodriguez \*Voting
* Faculty: Gabriela Segade, Brandon Marshall \* Voting
* Classified: Carla Matute \* Voting
* Student: Luis Rojo Ozuna, Diego Ortega \* Voting
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| 1. Approval of previous meeting minutes from September 1, 2022 & September 22, 2022
 | Carla Matute moved to approve the previous meeting minutes for September 1, 2022, Brandon Marshall seconded, and the committee unanimously approved. Gabriela Segade moved to approve the previous meeting minutes for September 22, 2022, Monica Rodriguez approved, and the committee unanimously approved. |  |
| 1. Approval of current agenda
 | Carla Matute moved to approve the current agenda, Gabriela Segade seconded, and the committee unanimously approved. |  |
| 1. Equity Plan (Mayra Padilla)
 | Review of Equity Plan 2022-2025 DraftThe committee has been separated into breakout rooms to review Equity Plan draft sections and afterwards complete the feedback survey as a group. |  |
| 1. Public Comment:
 | **Group Feedback:****Transfer Group**: Liked the transfer section and felt it was relevant.1st Year- Information Gathering2nd Year- Implementation of transfer plan3rd Year- Evaluation of Transfer plan – Increasing transfer rate for Latinx students and RP group transfer velocity report would be implemented. Friction Points- Reasons why transfer rates are low. College declares the importance of IGETC but students interested in transferring are funneled through the transfer center. Instead of transferring, being holistically discussed and made a part of the campus wide dialog.Pre and Co Requisites some students can’t transfer on time due to unforeseen changes in Pre and Co Requisites. The process for students who want to transfer can be confusing and intimidating. Students are more likely to find out information regarding transferring from word of mouth through friends and family than through college.Questions: Currently there is only one counselor in the transfer center, are there other counselors who can assist and offer expertise with transferring? Group selected is Latinx can we apply strategies to other groups and all students?How do we leverage data about other successful students who have transferred to other institutions using ADT’s and AST’s? How successful are these students at their transfer schools? Will help inform what programs and initiatives can be created. How do we utilize the information received to reach other student groups?**Completion Group:** Evaluated Actions a couple of things were difficult to understand.Structural Evaluation in wraparound services mentioned a push system near completion vs a pull system. This may be clear to people in counseling but to the rest it sounds unclear. SEA acronym is unclear and has not been defined. Acronyms should be labeled in full to avoid confusion. SEA= Student Equity Achievement.**Retention Group:** Summarized friction points.Hiring practices need work, building team capacities, lack institutionalized practices, and lack of access to technology. Speak not just to student needs but college community needs at large. Need to strengthen learning communities specifically Per Ankh. It would also be a good opportunity to strengthen the connection between student services and the instructional side. There needs to be support from instructors but also counselors in the community. Increase outreach and begin to work with students prior to student enrolling. Extending use of starfish to instructional side to be able to further service the students.**Transfer Level Math and English**- Large focus on PD however PD is underutilized. Adding more PD alone will not move the needle on its own. Focus was also placed on adding more diversity in staffing. This can be complicated due to limitations and as who we attract also needs to be taken into consideration and current compensation. Discussed there is a need to establish goals and metrics vs only focusing on expanding learning communities but also taking into consideration what we are expecting from these learning communities.**Enrollment Group**- Discussed idea of creating virtual online welcome/orientations. Would have to be expanded more to make orientation a requirement. Currently students can skip over orientation and miss out on important information regarding college resources. It is important orientations are relevant and fit in with the community's needs. Redesigning websites so it is culturally relevant to our student population. The updated website will be public information available to potential students who are interested in applying. Making the website more culturally relevant will help give students the push they need to apply.  |  |
|  B. Future Topics | * Discuss more campus safety and bringing police services into a following meeting to help learn more.
* Discuss class expectations and implementing ways that help class expectations be similar in all courses.
* Discuss SCFF and SCFF Measures and projections.
* Reviewing Visual Schedule Builder. Come spring students will have to enroll in classes using VSB. Students can now view and demo VSB on vsb.4cd.edu.
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| 1. Adjournment
 | Meeting Adjourned at 3:55 pmKate Weinstein motioned to adjourn the meeting at 3:55pm.Next meeting will be on November 3, 2022 at 2:00pm |  |